

# LUNCH ACCOUNT DIRECTIONS



**MOUNT NOTRE DAME**  
*Empowering Young Women*

## Introducing....MND Cougar Dough

A convenient way to purchase your lunch in the MND Cougar Café.

## What is Cougar Dough?

Cougar Dough is a lunch account where families may load money on the account. Once funds are posted to the account (see below), a student is able to use her account code to pay for lunch.

## Where is my Code?

Each student will receive a four-digit code that can be used at the keypad. This code will need to be memorized. Students know this code already or will receive it when they receive their Tablet PC.

## How do I place money on the Cougar Dough account?

There are two easy ways to place funds on your Cougar Dough account...

### METHOD 1: No Fee Depositing to your Cougar Dough account

- Bring your cash or check to the lunch line, enter your four-digit code at the keypad and ask the cashier to apply your funds to your Cougar Dough account.
- Please make your check payable to: AMD Food Service, Inc.
- **NOTE: The Cougar Café does not provide cash back.** All funds (cash or check) must be applied to the Cougar Dough account and will be available for use on your next snack or lunch purchase!  
Note: Remaining funds are returned upon leaving MND.

### METHOD 2: Online Depositing to your Cougar Dough account

#### PaySchools Credit Card Fees:

- For all lunch account charges less than \$25.00, the fee is \$1.65 (CC only)
- For all lunch account charges greater than or equal to \$25.00 but less than \$50.00, the fee is \$2.00 (CC only)
- All other CC charges equal to or greater than \$50 = 4.5%
- ACH (checking account payment) fee is \$1.75.
- Visit [www.payschoolscentral.com](http://www.payschoolscentral.com) and register for an account.
- Families will need the MND Unique ID (six-digit number) in order to access their account. This number begins with "10" for all families.
  - For new MND families, your account will be accessible starting August 1, 2022. Your ID number will be provided via email.
  - For returning families it is the same number used in the past.
- Families can electronically add money to an account and review balances 24/7.
- Families can set up an option to automatically replenish funds when a balance falls below \$5.00.
- By registering with an email, families can be notified when the account balance is low or when a deposit has been made.



**PaySchoolsCentral is PCI 1 compliant.**  
**This is the highest level of online transaction security available.**